

# SCANSAFE



## Scan Safe AS SUPPLIER CODE OF CONDUCT

### 1. Introduction

Much like other companies, Scan Safe AS operates in a world that expects companies to be aware of their impact on the community based on environmental, economic and social factors. For this purpose, Scan Safe AS has adopted a Code of Conduct which describes our desired position with respect to such factors.

In order to fulfill the requirements, set out in this Code of Conduct, all suppliers to Scan Safe AS are requested to take this into consideration and to confirm their intent of adhering to the principles and requirements set out in this document.

This document is adopted by Scan Safe AS on January 2nd 2020, and remain valid until a new Code of Conduct is adopted.

### 2. Values and business principles

Scan Safe AS shall conduct its business according to the principle of long-term, sound development, etc. In addition to all business-economic requirements, goals and guidelines, the business shall also be conducted at a high level of integrity and ethics.

Scan Safe AS, and their employees shall observe the following guidelines:

- Scan Safe AS complies with all laws and regulations that apply in the countries in which the company is active as well as with the company's Code of Conduct.
- Scan Safe AS respects The United Nations Declaration on Human Rights ([www.un.org](http://www.un.org)) and ILO's core conventions (International Labour Organization) and accepts its responsibility to respect the rights of employees and society to the extent they are affected by the company's activities.
- Scan Safe AS strives to adhere to OECD's Guidelines for Multinational Companies ([www.oecd.org](http://www.oecd.org)).
- Scan Safe AS has an open attitude in the dialogue with those who are affected by the company's business. Scan Safe AS responds to inquiries from external parties and communicates with affected parties in a timely and effective manner.

In the areas in which Scan Safe AS has influence, the company shall strive to ensure that suppliers and sub-suppliers adhere to the principles of the Code of Conduct.

### 3. Market, customers and suppliers

Scan Safe AS' business is based on close, long-term relationships with customers and other business partners. Scan Safe AS aims to be perceived as a trustworthy, long-term and reliable collaboration partner and will act professionally, honestly and ethically correct. The company does not tolerate corruption, bribes and unfair practices that may limit competition. All sales activities and marketing of the Scan Safe AS' products and services shall be conducted in compliance with relevant laws and regulations in each respective country.

- Scan Safe AS will not act in breach of applicable competition legislation in each respective country. The company does not participate in cartels or other unlawful collaboration with competitors, customers or suppliers which limits or distorts competition. In the event the company is approached with proposals for such collaboration, or has reason to believe that such activity is occurring with any of its cooperation partners, it must be reported to the company's management and a report must be filed with the competition authority in the country in question.
- Scan Safe AS shall not offer or make undue payments or give other compensation to any person or any organization for the purpose of inducing such person or organization to act in breach of prescribed obligations in order to engage Scan Safe AS or to retain assignments for the company.
- Scan Safe AS shall not, directly or indirectly request or accept any form of undue payment or other compensation given for the purpose of inducing the company to act in breach of Scan Safe AS' prescribed obligations.
- For the purpose of avoiding conflicts of interest, employees of Scan Safe AS may only give or accept gifts or services that are in compliance with general business practice, do not breach applicable law, do not represent any major financial gain and cannot reasonably be regarded as constituting bribes.
- Scan Safe AS respects other companies' assets, and protects all of the company's tangible and intangible assets from loss, theft, encroachment or abuse.

## Suppliers/collaboration partners

The company shall strive to ensure that suppliers and sub-suppliers adhere to the principles of Scan Safe AS' Code of Conduct and for example offer their employees a safe and sound work environment. Scan Safe AS do not buy products from suppliers who, upon request, are unable provide an assurance in writing that child labor is not permitted in its production.

Scan Safe AS shall maintain suitable processes to evaluate and select prioritized suppliers and cooperation partners. Such evaluation processes shall also take into account the ability to meet the requirements of the company's Code of Conduct. A follow-up of the ethical, social and environmental obligations of major suppliers shall be performed on an annual basis and actions shall be taken immediately in the case of breach of the guidelines of Scan Safe AS' Code of Conduct. The results of such follow-ups are reported to the company's management on an annual basis.

## 4. Environment

Scan Safe AS' impact on the environment, and its preemptive efforts to limit such environmental impact, are important issues for the company. Scan Safe AS' environmental policy is an expression of the company's willingness to assume its part of the responsibility to reduce environmental impact and to contribute towards sustainable development. The environmental work must be well structured, and in cases where it is warranted, adhere to internationally recognized environmental management systems. Environmental measures will be implemented to the greatest extent technically feasible, economically reasonable and environmentally warranted.

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## Confirmation

We hereby confirm that we have taken the principles and requirements set out in this document into consideration, and that we, and any sub-suppliers hired by us, will strive to adhere to these principles and requirements. We also confirm that child labor is not permitted in the production.

.....  
[Supplier / Company Name]

Signature : .....

Title :

Name :

Date :

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